

STATE OF CONNECTICUT
ARCHITECTURAL LICENSING BOARD

-MINUTES-

SEPTEMBER 30, 2016

The six hundred ninety sixth meeting of the Architectural Licensing Board, held on September 30, 2016, was called to order by Chairman Mr. S. Edward Jeter at 9:06 AM in Room No. 117 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Board Members

Present:	Carole W. Briggs	Board Member, Public Member (participated by telephone conference call)
	Robert B. Hurd	Board Member, Architect
	S. Edward Jeter	Chairman, Architect,
	Pauline S. Morales	Board Member, Public Member

Board Members

Not Present:	David H. Barkin	Board Member, Architect
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Vacancies: None.

DCP Staff Present:	Robert M. Kuzmich	Department of Consumer Protection
	Theodore M. Doolittle	Department of Consumer Protection

Others Present:	Michael Ayles	NCARB Architect Licensing Advisor
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Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: www.ct.gov/dcp Division E-Mail: dcp.occupationalprofessional@ct.gov

1. Review of minutes of the August 19, 2016 Architectural Licensing Board Meeting.

The Board approved the minutes as submitted. (Hurd/Briggs)

2. Comments or Concerns of any Person Present Today.

There were no comments from anyone present.

3. Old Business

3A. Update to be provided from Mr. Jerry Padula, Attorney for the Department of Consumer Protection, regarding proposed changes to the Regulation concerning examination eligibility relative to A.R.E. Candidates sitting for the examination prior to their completion of NCARB's Intern Development Program requirements; the Board voted unanimously to approve the proposed changes at their May 2, 2014 Board meeting.

Mr. Padula was to amend the draft document to incorporate the *Architectural Experience Program* terminology from NCARB and then transmit this document back to Mr. Kuzmich who will forward the same to the NCARB for their review and comment.

Mr. Padula was not present at today's meeting and no updates were provided to the Board.

As a result of no action by Jerry Padula, the Board voted unanimously to send the proposed regulation draft to the National Council of Architectural Registration Boards (NCARB) as written so as not to further delay their approval process.

It was further noted that the Department changes can be incorporated subsequent to NCARB's review when such is received from Jerry Padula.

4. New Business

4A. The following candidates have passed the *Architect Registration Examination* and are recommended by the Department of Consumer Protection for licensing as an Architect in the State of Connecticut; the Board acknowledged the Department's actions on the below listed examination candidates. (Hurd/Morales)

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|-------------------|----------------------|------------------------|
| 1. Julie Bartlett | 4. John A. Sepples | 7. Brendan L. Stratton |
| 2. Erin Gallagher | 5. Peter H. Schuerch | 8. Ozlem C. Tombus |
| 3. Jae R. Oh | 6. Minnu Srinivasan | |

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| 3. | FMD Architecture LLC
2841 Riviera Drive, Suite 200
Fairlawn, Ohio 44333 | Melanie R. Friedman, CEO
Connecticut Lic. No. 13450 |
| 4. | J. Stuart Todd, Inc.
2919 Welborn, Suite 101
Dallas, Texas 75219 | Robert C. Killingsworth, CEO
Connecticut Lic. No. 9008 |
| 5. | McAlpine Tankersley Architecture, P.C.
501 Cloverdale Road, Suite 201
Montgomery, Alabama 36106 | Robert F. McAlpine, CEO
Connecticut Lic. No. 13081 |
| 6. | McMillan Pazden Smith, LLC
400 Augusta Street, Suite 200
Greenville, South Carolina 29601 | Brad B. Smith
Connecticut Lic. No. 10457 |
| 7. | PRDG,LLC
3535 Travis Street, Suite 265
Dallas, Texas 75204 | Paul Donaldson, CEO
Connecticut Lic. No. 11392 |

4D. DCP Occupational Enforcement Unit Complaint Status Report; review of complaint report submitted by the DCP Occupational Enforcement Unit including open, closed, and dismissed cases. Mr. Kuzmich presented the Board with a report generated by the Department.

At this time, Mr. Theodore M. Doolittle was introduced to the Board as the Department's Director of Occupational and Professional Enforcement. Mr. Doolittle gave the Board a summary of his professional background and work history. He also detailed his duties with the Department and, specifically, this Board. He looks forward to working with them in the future.

Mr. Hurd gave Mr. Doolittle the Board's history relative to the format of the complaint reports as well as their preferences for the same. At the request of the Board, Mr. Kuzmich will provide Mr. Doolittle with examples of complaint reports given to the Board in the past for his reference.

4E. Any correspondence and/or business received in the interim.

1. Ms. Diane Harp Jones from AIA/CT requested that the Board consider posting a reference on their website informing candidates studying for the Architectural Registration Examination that AIA/CT offers review/study courses for the same. The Department will further investigate this request with their legal division.

2. The 2017 Department Schedule for Board, Commission, and Council Meetings was distributed to the Board. It was noted that several meeting dates may have to change to accommodate Board Members activities and schedules. These proposed changes will be further discussed at the Board's November 4, 2016 meeting.

3. Mr. Hurd updated the Board regarding recent presentations made locally by NCARB's Outreach Director. The presentation addressed, among other topics, the NCARB's new terminology and the transition to the new Architect Registration Examination which is going into effect on November 1, 2016.

5. Comments or Concerns of any Person Present Today.

There were no further comments from anyone present.

The meeting adjourned at 9:42AM. (Hurd/Morales) The next regular meeting of the Architectural Licensing Board is scheduled for Friday, November 4, 2016 at 9:00 a.m.; State Office Building; Room 117; 165 Capitol Avenue, Hartford, Connecticut.

Respectfully Submitted,

Robert M. Kuzmich, R.A.
Board Administrator

Upcoming Architectural Licensing Board Meeting Dates:

1. November 4, 2016